



Application for Employment Form – Academic Staff

Section 1: Applicant Personal Details

Surname _____ Title _____ Previous surname/s _____
Given names _____ Preferred names _____
Date of birth _____ (Optional) Sex (M or F) _____
Place of birth _____
Residential address _____ Post code _____
Postal address _____ Postcode _____
Telephone Home _____ Alternative contact number _____
Fax _____ Email _____
Mobile _____

(Please circle response)

Have you ever previously been employed as a teacher with St Aidan's? Yes No

If yes, when _____

If yes, employed as (please circle) Casual Temporary Permanent

Are you currently employed? Yes No

Section 2: Additional Personal and ID Information

(Please circle response)

Are you currently registered with the Queensland College of Teachers?

Yes No Exempt

If yes, registration no _____ Were you registered before 1998? Yes No

Expiry date _____

Citizenship/residency status

Are you an Australian citizen or a permanent resident of Australia? Yes No

If no, attach a statement giving details

Criminal convictions

Have you ever been convicted in a court of law for any offence, other than a traffic offence or an offence which you do not have to disclose by virtue of the provision of the *Criminal Law (Rehabilitation of Offenders) Act 1986*? Yes No

If yes, you will be required to submit details in an envelope marked *Confidential*

Other employment

Are you currently on leave from any Commonwealth, State Government department or private sector organisation? Yes No

If yes, attach a statement giving details

Section 3: Teaching Employment History

Teaching service (Documentary evidence must be provided. Attach a separate sheet if there is insufficient space)

Employer	State/ Independent	Work Status F/P/T/C	From	To

Section 4: Other Employment History

Employer	State/ Independent	Work Status F/P/T/C	From	To

Section 5 (a): Educational Qualifications

Teaching preparation course

Qualification _____

Academic Institution _____

Qualification Type _____

Majors _____

Year commenced _____ Year attended _____ Completed (Mth/Yr) _____

Final practice-teaching location _____
(recent graduates only)

Section 5 (b): Educational Qualifications

Other Tertiary Qualifications

1. Qualification _____

Academic Institution _____

Qualification Type _____

Majors _____

Year commenced _____ Year attended _____ Completed (Mth/Yr) _____

2. Qualification _____

Academic Institution _____

Qualification Type _____

Majors _____

Year commenced _____ Year attended _____ Completed (Mth/Yr) _____

3. Qualification _____

Academic Institution _____

Qualification Type _____

Majors _____

Year commenced _____ Year attended _____ Completed (Mth/Yr) _____

4. Qualification _____

Academic Institution _____

Qualification Type _____

Majors _____

Year commenced _____ Year attended _____ Completed (Mth/Yr) _____

Section 5 (c): Professional Referees

Referee 1	Full name _____	Position/organisation _____
	Address _____	Telephone _____ Fax _____
	Mobile _____	Email _____
Referee 2	Full name _____	Position/organisation _____
	Address _____	Telephone _____ Fax _____
	Mobile _____	Email _____
Referee 3	Full name _____	Position/organisation _____
	Address _____	Telephone _____ Fax _____
	Mobile _____	Email _____

Section 6: Certificated copies of qualifications (including academic results) and Teacher Registration to be attached (if not previously sent)

Section 7: Additional courses undertaken (not included above and with dates)

Section 8: Preferred teaching subjects and level you prefer to teach

Section 9: Preferred extra-curricular activities

Section 10: Memberships of Organisations (Professional, Religious, Cultural, Social, Sporting etc)

Section 11: Outside activities / interests / hobbies (optional)

Section 12: Is your present employer aware of this application/enquiry? Yes No

Section 13: By what date would you be able to take up a new appointment? _____

Section 14: Current salary scale? _____
(certified verification required, eg recent payslip)

Section 15: Applicant's Declaration

I certify that the information contained in this application is a true and correct statement of my particulars, qualification, training, experience and competencies. I understand that statements found to be false within my knowledge may make me liable for immediate dismissal.

Signature: _____ Date: _____

Witness name (please print) _____ Signature _____

Please ensure the following is attached to your application:

- Certified copy of qualifications (including academic results)
- Certified copy of Teacher Registration
- Verification of current salary (eg recent pay slip)

PLEASE INCLUDE THIS FORM WITH YOUR APPLICATION